

PROCEDURES MANUAL FOR DEVELOPERS 2018 REVISIONS

GENERAL		
Table of Contents and Table of Figures added to Introduction and Chapters 2-8.		
EXECUTIVE SUMMARY		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
ES-1	Paragraph 3	Added "...between annual updates when..."
INTRODUCTION		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
INT-1	Paragraph 2	Added "This includes the change in use of an existing building."
INT-1		Added Section "Pre-Development Meeting".
INT-1	Paragraph 4	Changed "Bureau of Building Inspection" to "Department of Permits, Licenses and Inspection". Added Department of Public Works/ Mobility and Infrastructure
INT-1	Paragraph 1	Added "pre-development meeting, the applicant/developer must contact PWSA to inform the Authority of project submittal status." "
INT-2	Paragraph 2	"three" changed to "four"
INT-3		Section entitled "Review Process" separated into two sections "Administrative" and "Technical"
INT-4		Deleted "for each subsequent review submittal to the PWSA"; Added "Each review beyond a third review will require payment of \$250 for the review to be completed."
CHAPTER 1: PWSA WATER AND SEWER AVAILABILITY LETTER REQUEST FORM		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
1-1	Title	Revised to "Water and Sewer Availability Letter Request Form"
1-1	1.1 Paragraph 3	Deleted" on the following page " and Added "in Appendix D"
CHAPTER 2: PWSA WATER AND SEWER USE APPLICATION FORM		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
2-1	2.1-Paragraph 4	Deleted "The following pages provide a sample of the Application."
2-2,3		Deleted Sample Application Form
2-5	2.2 B.2	Revised chapter numbers in last sentence to "4,5,6 or 7"
2-10	2.5	Deleted "be returned to the applicant" ; Added "not be processed in e-Builder and notice will be sent to the applicant requesting checklist submittal for the project."
2-10	2.6	Deleted "be returned to the applicant" ; Added "not be processed in e-Builder and notice will be sent to the applicant requesting checklist submittal for the project."

2-11	2.7 Bullet 5	Revised to: “The applicant should allow additional time (60 days or more) for the submission to the City of Pittsburgh City Council for Resolution Approval. Final submission to the DEP and Planning Module approval must be obtained prior to the issuance of PWSA permits.”
2-11	2.7.1 Paragraph 1	“Appendix M” changed to “Appendix P”
2-13	2.9	“March 2017” changed to “December 2017”
CHAPTER 3: TAP TERMINATIONS		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
3-1	Paragraph 1	Added “...or demolition of structures. Where water service is located and not in use, the developer has the option of installing a meter or a termination.”
3-1	3.1	Section changed from “3.1.1...” to “3.1 Tap Termination Permit Form”
3-1	3.1-Paragraph 2	Deleted “The applicant shall obtain the permit from the PWSA permit counter by calling (412)-255-2443.”
3-1	3.1- Paragraph 2	Added “...and are located online at www.pgh2o.com/developer-manual .”
3-1	3.2	Section number changed from 3.1.2 to 3.2
3-1	3.2	Deleted “24”x36”
3-2	3.3	Section number changed from 3.1.3 to 3.3
3-2	3.2	Added “Failure to return meter and account number/service address(es) will have developer subject to continued billing on accounts.”
3-2	3.3	Added “Note: Please be advised there could be ferrule charges billed for unremoved taps.”
3-2	3.3.1	Added subsection header “Trenchless Technology”
CHAPTER 4: SANITARY SEWER TAP-IN		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
4-1	4.2-Paragraph 1 & 2	Moved to the end of the section 4.2
4-5	4.3 Bullet 2	Added “...connecting into one wye unless otherwise directed.”
4-6	4.4	Deleted “be returned to the applicant”; Added “not be processed in e-Builder and notice will be sent to the applicant requesting checklist submittal for the project.”
4-6	4.5	Deleted “be returned to the applicant”; Added “not be processed in e-Builder and notice will be sent to the applicant requesting checklist submittal for the project.”
CHAPTER 5: STORM SEWER TAP-IN		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
5-2	5.1	Revised section wording
5-3	5.2 Paragraph 1 & 2	Moved to the end of the section 5.2

CHAPTER 6: DOMESTIC WATER TAP-IN		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
6-10	6.6	Deleted example of forms.
6-10	6.11 Bullets 6-11	Revised sequence.
6-13	6.11 "Responsibility" Bullet 4	Added "The customer must follow guidelines outlined in 6.11.1 below."
6-16	6.11.1	Added New section "Private Contractor Shutoff Permit"
CHAPTER 7: FIRE PROTECTION SERVICE		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
7-1	7.1	New section
7-2	7.3 Paragraph 2	Deleted: "The outside air temperature must be at least 40°F and rising." ; Deleted: "Dues to an unforeseen circumstances or emergency, a hydrant flow test should be rescheduled when the outside air temperature is above 40°F"
7-8	7.5.1	Added: "If a fire service line will feed hydrants on private property, the line will require a water meter and remote reading device in a meter pit/vault. A 5/8-inch x 3/4-inch meter and remote reading device must be purchased from the PWSA where fireline is equipped with typical backflow assembly.
7-9	7.5.3	Added: "Refer to PWSA Rules and Regulations Section 511 for additional information on the Backflow Program. Please contact the PWSA Permit Counter with questions concerning backflow prevention."
7-9	7.6	Deleted: "Copies of these forms are provided on the following pages of this Manual." Added: "Refer to Appendix D for copies of these forms."
7-10,11	7.6	Deleted example of forms.
7-12	7.11 Bullets 6-11	Revised sequence.
7-13	7.11 Bullet 2	Added "The customer must follow guidelines outlined in 7.11.1 below."
7-13	7.11.1	Added New section "Private Contractor Shutoff Permit"
CHAPTER 8: PRIVATE WATER AND SEWER CONSTRUCTION		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
8-1	8.1 Paragraph 3	Added structures over facility statement
8-2	8.1 Paragraph 4	Deleted: "Any public facilities constructed through private property must have all the proper recorded easements and any other site specific legal documentation, agreements, permits, etc."
8-13	8.6 Paragraph 4	Deleted: "The outside air temperature must be at least 40°F and rising." Deleted: "Dues to an unforeseen circumstances or emergency, a hydrant flow test should be rescheduled when the outside air temperature is above 40°F"

8-14	8.7 Paragraph 2	Added: “The developer must contact PWSA four weeks before construction begins in order to have an inspector assigned to the project. Contact the assigned PWSA Project Manager via email to request an inspector.”
8-15	8.8 Bullet 5	Added: “Change in use of an existing facility (Redevelopment).”
CHAPTER 9: GREEN STORMWATER INFRASTRUCTURE		
<i>Page</i>	<i>Section</i>	<i>Revision</i>
ALL	ALL	Added: “Stormwater” to “Green Infrastructure” statements General Formatting changes
9-4	Paragraphs 1,2 and 3	Re-write of Paragraph 1,2, and 3
9-5	Paragraphs 1,2 and 3	Re-write of Paragraphs 1,2. Addition of Paragraph 3